

(Example Application) Jumpstart

WKCF Community Grant Application - March 2024

Western Kansas Community Foundation

Dr. Conny Bogaard
402 N. Main
Garden City, KS 67846

wkcf@wkcf.org
O: 620-271-9484

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Application Form

Criteria

Are you requesting funding in any of these categories?*

(These items are ineligible for funding through the WKCF.)

- Grants to individuals
- Capital campaigns
- Medical research
- Internal studies or research (i.e. Studies conducted by the applicant organization are not eligible. Studies conducted by a third-party for the applicant, such as impact studies, or a study to help form a strategic plan, are eligible.)
- Educational scholarships or fellowships
- Membership fees
- Ticket sales for fund-raising efforts
- Religious organizations for religious purposes
- Capital debt reduction, including construction or real estate loan payments
- Political lobbying, advocacy, or legislative activities
- Endowment establishment or enhancement
- Umbrella funding of organizations that would distribute requested funds at their own discretion
- Give-away items for prizes/incentives
- Projects that discriminate on the basis of race, color, national origin, gender, age, physical ability, sexual orientation or identity, or political preference

No

Is your organization a 501(c)3 entity?*

The Western Kansas Community Foundation can make grants to organizations with tax-exempt status under section 501(c)3 of the Internal Revenue Service Code, as well as churches, schools, and governmental entities. Please select the response below that best describes your organization:

We have been designated as a 501(c)3 entity by the IRS.

Organization Information

Organization Mission Statement

The mission of the Western Kansas Community Foundation is "Enriching Western Kansas life through philanthropy, leadership, and collaboration."

Project Name*

The name of the project is attached to each and every form within your process. This is the "identifier" for the request.

(Example Application) Jumpstart

Amount Requested*

\$5,000.00

Total Project Budget*

\$25,600.00

Project Start Date

05/01/2024

Project Completion Date

**Please note: Regardless of the anticipated project completion date, WKCF grant funding is restricted to a one-year timeframe from the application due date.*

05/01/2025

Briefly describe your agency/organization's purpose:*

The Western Kansas Community Foundation (WKCF) was established to enrich Western Kansas life through the stewardship of charitable donations.

Project Description*

Please describe the equipment, project, or event for which you are seeking funding specific to this application.

The WKCF has the opportunity to sponsor nonprofits in a 12-month fundraising coaching program called Jumpstart. Through Jumpstart, nonprofits work with coaches to address specific fundraising needs. The agencies and coaches work together to create a plan for more fundraising opportunities.

Focus Area*

Select the focus area this program addresses.

Community Development

Population Served*

Please provide a description of the target population, and number of those who this project will serve.

Nonprofits in Kansas.

Geographic Area Served*

Please select the counties your project will impact. (Programs taking place outside of these counties are not eligible for funding due to being outside of our service area.)

Finney County

Project Goals & Anticipated Outcomes*

Please include a description of program objectives as well as timetable for this request.

Participating nonprofits will participate in the program for 12 months.

Goal Measurement*

Please explain how project goals will be measured and evaluated.

We will have met our goal for the grant funds when the program is paid for.

How does this program fit your Organization's Mission Statement?*

This program fits the mission of the WKCF because it's our mission to work with nonprofits.

How does this program fit with WKCF's Mission Statement?*

"Enriching Western Kansas life through philanthropy, leadership and collaboration."

This program fits the mission of the Community Foundation because we will be serving southwest Kansas.

How do you plan to acknowledge the WKCF grant, if awarded?*

We will make a post on Facebook.

If this grant request is NOT funded, explain the implications that will be felt by this program.

If this program was **NOT** funded by the WKCF, please describe your organization's ability to continue the program.

If your organization would not be able to continue the program, please describe the repercussions that would have on your organization. Try to be as realistic as possible, explaining known and/or highly feasible outcomes.

This program will not be possible for the WKCF and we will have to stop providing services to nonprofits.

Project Budget

List projected costs associated with the full project of which you are requesting funding.

There are a limited number of rows in the table below. If necessary, combine like-items together in a category and utilize the text box below the tables to define specifics of each budget category.

Budget Category (Ex.: supplies, marketing materials, equipment, etc.)	Amount
Jumpstart Sponsorship for nonprofits	\$25,600.00
	25600

List only the categories from above for which you are requesting funding from the WKCF.

There are a limited number of rows in the table below. If necessary, combine like-items together in a category and utilize the text box below this table to define specifics of each budget category.

Budget Category (Ex.: supplies, marketing materials, equipment, etc.)	Amount
Jumpstart sponsorship	\$8,000.00

	8000

Include a brief explanation of each budget category for which you are requesting funding.

Example: Exercise equipment: includes balance balls, hand weights, aerobics steps, and jump ropes.

[Unanswered]

Have you asked/received funding from private donors or local funding agencies, aside from the WKCF?*

This includes contributions to this project or for your organization in general.

No

Document Uploads

Current Balance Sheet.*

Please upload your current balance sheet, or comparable financial report that shows the total revenues, total expenses/liabilities, and the net activity of the organization. ***The most current audited financials are preferred.

RBS-Bank-Statement-TemplateLab.com_.pdf

Letter of Recommendation*

Please upload a letter of recommendation. This letter should speak to the character/quality of the organization and should be written and signed by someone outside of the applying organization.

Letter-of-Support-bad example.pdf

Is your organization exempt from paying sales tax?*

Yes

Additional Files

Please use the next few spaces to upload any additional items you would like included in your application (i.e. a brochure, photos, a flyer, etc.)

[Unanswered]

Additional Files

[Unanswered]

Additional Files

[Unanswered]

Additional Files

Additional Files

Sales Tax Exemption

Please upload proof of sales tax exemption.*

This document will be from the State of Kansas Department of Revenue, **NOT** from the IRS.

IRS Det. Letter.pdf

File Attachment Summary

Applicant File Uploads

- RBS-Bank-Statement-TemplateLab.com_.pdf
- Letter-of-Support-bad example.pdf
- IRS Det. Letter.pdf



The Royal Bank of Scotland

Statement

SELECT ACCOUNT

Account Number: 1111111

Sort Code: 16-10-00

BIC: RBOSGB2L

IBAN: GB11RBOS 1610 0011 1111 11

MR TEST TESTER
CURRENT ACCOUNT

Branch Details	Your Details	Period	22 Oct 2014 to 21 Dec 2014
ANY BRACH	MR T TESTER	Previous Balance	£1803.90
ANY STREET	1 TEST STREET	Paid Out	£2,684.10
ANY TOWN	TEST TOWN	Paid In	£2,180.40
AN1 TWN	TE5 7ER	New Balance	£300.20

Date	Type	Description	Paid In	Paid Out	Balance
BRIGHT FORWARD					1803.90
22 Oct 2014	AUTOMATED PAY IN	650274051211-CHB		190.40	1803.9
22 Oct 2014	DIGITAL BANKING	CALL REF. NO. 3442, FROM A/C 22222222		140.00	1613.5
24 Oct 2014	Faster Payment	Amazon		132.30	1473.5
24 Oct 2014	BACS	Tebay Trading Co.		515.22	1341.2
25 Oct 2014	Faster Payment	Morrisons Petrol		80.00	825.98
25 Oct 2014	BACS	Business Loan	20,000.00		745.98
26 Oct 2014	BACS	James White Media		2,461.55	20745.98
27 Oct 2014	Faster Payment	ATM High Street		100.00	18284.43
01 Nov 2014	BACS	Acorn Advertising Studies		150.00	18184.43
01 Nov 2014	BACS	Marriott Hotel		177.00	18034.43
01 Nov 2014	Faster Payment	Abellio Scotrail Ltd		122.22	17857.43
01 Nov 2014	CHQ	Cheque 0000234		1,200.00	17735.21
01 Dec 2014	Int. Bank	Interest Paid	9.33		16535.21
01 Dec 2014	DD	OVO Energy		2470.00	16544.54
21 Dec 2014	BACS	Various Payment		10,526.40	14074.54
21 Dec 2014	BACS	HMRC		1,000.00	3548.14
21 Dec 2014	DD	DVLA		280.00	2548.14
Balance Received Forward					

January 12, 2024

Dear Grant Committee,

I am writing to request support for WKCF and our Jumpstart program. We can attest to the need for this resource for area nonprofits. The team at Bonterra understands the fundraising challenges that nonprofits we serve face every day.

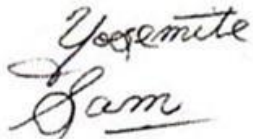
The Jumpstart program has the potential to make a real difference for area nonprofits. By providing one-on-one coaching and personalized fundraising tactics, this project will provide critical support to those in our community who are most in need.

I believe that WKCF is uniquely positioned to execute this project with excellence. The expertise of our staff, their compassion, and dedication to area nonprofits is unparalleled.

I am proud to support the WKCF and their efforts to make our community a better place. I hope that you will join me and the rest of the WKCF Board in supporting this important project.

Thank you for your consideration.

Sincerely,

A handwritten signature in cursive script that reads "Yosemite Sam". The signature is written in dark ink and is positioned above the typed name.

Yosemite Sam
WKCF Chairman

INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
1100 COMMERCE STREET
DALLAS, TX 75242-0000

DEPARTMENT OF THE TREASURY

Date: SEP 20 1996

WESTERN KANSAS COMMUNITY FOUNDATION
P. O. BOX 1452
GARDEN CITY, KS 67846

Employer Identification Number:
48-1184667
Case Number:
756228029
Contact Person:
ANNETTE SMITH
Contact Telephone Number:
(214) 767-6023
Accounting Period Ending:
December 31
Foundation Status Classification:
509(a)(1)
Advance Ruling Period Begins:
May 24, 1996
Advance Ruling Period Ends:
December 31, 2000
Addendum Applies:
No

Dear Applicant:

Based on information you supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

Because you are a newly created organization, we are not now making a final determination of your foundation status under section 509(a) of the Code. However, we have determined that you can reasonably expect to be a publicly supported organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

Accordingly, during an advance ruling period you will be treated as a publicly supported organization, and not as a private foundation. This advance ruling period begins and ends on the dates shown above.

Within 90 days after the end of your advance ruling period, you must send us the information needed to determine whether you have met the requirements of the applicable support test during the advance ruling period. If you establish that you have been a publicly supported organization, we will classify you as a section 509(a)(1) or 509(a)(2) organization as long as you continue to meet the requirements of the applicable support test. If you do not meet the public support requirements during the advance ruling period, we will classify you as a private foundation for future periods. Also, if we classify you as a private foundation, we will treat you as a private foundation from your beginning date for purposes of section 507(d) and 4940.

Grantors and contributors may rely on our determination that you are not a private foundation until 90 days after the end of your advance ruling period. If you send us the required information within the 90 days, grantors and contributors may continue to rely on the advance determination until we make a final determination of your foundation status.

If we publish a notice in the Internal Revenue Bulletin stating that we

WESTERN KANSAS COMMUNITY FOUNDATION

will no longer treat you as a publicly supported organization, grantors and contributors may not rely on this determination after the date we publish the notice. In addition, if you lose your status as a publicly supported organization, and a grantor or contributor was responsible for, or was aware of, the act or failure to act, that resulted in your loss of such status, that person may not rely on this determination from the date of the act or failure to act. Also, if a grantor or contributor learned that we had given notice that you would be removed from classification as a publicly supported organization, then that person may not rely on this determination as of the date he or she acquired such knowledge.

If you change your sources of support, your purposes, character, or method of operation, please let us know so we can consider the effect of the change on your exempt status and foundation status. If you amend your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, let us know all changes in your name or address.

As of January 1, 1984, you are liable for social security taxes under the Federal Insurance Contributions Act on amounts of \$100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the private foundation excise taxes under Chapter 42 of the Internal Revenue Code. However, you are not automatically exempt from other federal excise taxes. If you have any questions about excise, employment, or other federal taxes, please let us know.

Donors may deduct contributions to you as provided in section 170 of the Internal Revenue Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Donors may deduct contributions to you only to the extent that their contributions are gifts, with no consideration received. Ticket purchases and similar payments in conjunction with fundraising events may not necessarily qualify as deductible contributions, depending on the circumstances. Revenue Ruling 67-246, published in Cumulative Bulletin 1967-2, on page 104, gives guidelines regarding when taxpayers may deduct payments for admission to, or other participation in, fundraising activities for charity.

You are not required to file Form 990, Return of Organization Exempt From Income Tax, if your gross receipts each year are normally \$25,000 or less. If you receive a Form 990 package in the mail, simply attach the label provided, check the box in the heading to indicate that your annual gross receipts are normally \$25,000 or less, and sign the return.

If you are required to file a return you must file it by the 15th day of the fifth month after the end of your annual accounting period. We charge a penalty of \$10 a day when a return is filed late, unless there is reasonable

WESTERN KANSAS COMMUNITY FOUNDATION

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely yours,

A handwritten signature in cursive script, reading "Bobby E. Scott".

Bobby E. Scott
District Director

Enclosure(s):
Form 872-C