QUALIFICATIONS AND RESPONSIBILITIES OF A WESTERN KANSAS COMMUNITY FOUNDATION BOARD MEMBER
April 21, 2014

Western Kansas Community Foundation (WKCF) is a charitable not-for-profit corporation whose primary purpose is to build permanent endowment funds through service to donors who have charitable interests. Started in 1996, it is governed by no fewer than twelve and no more than twenty-four volunteer board members and staff charged with carrying out its mission. Responsibility for and control of the business and affairs of WKCF is vested in the Board of Directors.

Directors are elected for three-year terms starting in January, with approximately one-third of the board's terms ending each year. There is a maximum of two full consecutive terms of service explained in detail in the Foundation's by-laws. The Board of Directors sets all policies and employs an executive director and staff to implement them.

QUALIFICATIONS

A member of the Board of Directors must be a resident of the WKCF's service area:

- Have an interest in the WKCF's service area and its future.
- Embrace the Foundation's mission.
- Support the Foundation's activities by contributing the following:
  - Time for attending meetings and otherwise furthering the Foundation's work
  - Talent or expertise in areas of value to the Foundation's work.
  - Willingness and ability to raise funds for the Foundation or ask others to do so.

SPECIFIC DUTIES

A member of the WKCF Board of Directors is expected to:

- Attend board meetings.
- Attend the orientation meeting near the beginning of one's service on the board..
- Attend any special board retreat or planning meetings.
- Serve on at least one committee in addition to the board.
- Support the programs and development activities of the Foundation.
- Promote public relations for the Foundation in the community.
- Assist with endowment building efforts.

Approved: _____ Board Chairman: _____

Executive Director: _____